

**Town of Tainter
Dunn County, Wisconsin
Ordinance Number: 45.1**

Ordinance to Adopt the Wisconsin Municipal Records Schedule

SECTION I – TITLE AND PURPOSE

The title of this ordinance is the Town of Tainter Ordinance to Adopt the Wisconsin Municipal Records Schedule. The purpose of this ordinance is to provide the legal custodian(s) of public records in the possession of the Town of Tainter with the authority to retain and destroy those records.

SECTION II – STATUTORY AUTHORITY

The Town Board of Town of Tainter, Dunn County, Wisconsin has the specific authority under ss. 60.83 and ss. 19.21(4), Wis. Stats to adopt an ordinance to address the management and destruction of public records.

SECTION III – ADOPTION OF WISCONSIN MUNICIPAL RECORDS SCHEDULE

The Wisconsin Municipal Records Schedule, as approved by the Public Records Board on August 27, 2018, or as most recently updated, attached hereto and incorporated herein by reference, is hereby adopted by the Tainter Town Board as the official record retention schedule.

SECTION IV – HISTORICAL SOCIETY NOTIFICATION

When a record has met the terms of the retention period, the record may be destroyed by the legal custodian of the record, provided the custodian has complied with the notification requirement set forth in ss. 19.21(4), Wis. Stats., to the Wisconsin State Historical Society.

SECTION V – CONFLICT

In the event of any conflict between the terms of this ordinance and any applicable state statute, the applicable state statute shall control.

SECTION VI – REVOCATION OF PRECEDING ORDINANCE

This ordinance hereby revokes and supersedes any prior resolutions or ordinances adopted by the town board relating to the retention and/or destruction of public records of the Town of Tainter.

SECTION VII – EFFECTIVE DATE

This ordinance shall become effective upon its publication and/or posting in the manner set forth in ss. 60.80, Wis. Stats.

PASSED AND ADOPTED by roll call vote of the Town Board of the Town of Tainter, Dunn County, Wisconsin, this 13th day of July, 2023:

Randy Valaske- yes , Jerry Mrdutt- yes , Marty Guarneri- yes , Justin Albricht- yes , Jeremy Kozumplik- yes

TAINTER TOWN BOARD:

____Signature on file____
Randy Valaske, Chairman

____Signature on file____
Martin Guarneri, Supervisor

____Signature on file____
Gerald Mrdutt, Supervisor

____Signature on file____
Justin Albright, Supervisor

____Signature on file____
Jeremy Kozumplik, Supervisor

ATTEST:

____Signature on file____
Doris Meyer, Town Clerk

(Town Seal)

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